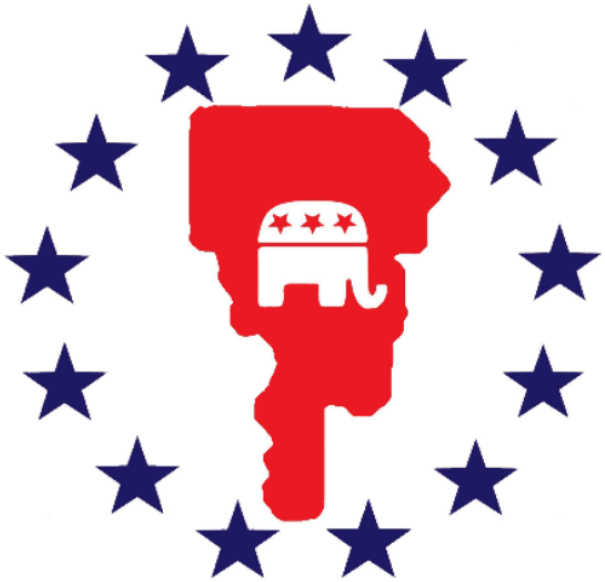

RULES OF THE
CLAYTON COUNTY REPUBLICAN PARTY

Rules of the Clayton County Republican Party
ADOPTED BY THE CLAYTON COUNTY REPUBLICAN PARTY ON OCTOBER 23, 2025

Article I	**Qualifications for Participation in Party Actions**
Article II	**County Party Membership**
Article III	**Permanent Committees**
Article IV	**Subcommittees**
Article V	**Committee Meetings**
Article VI	**Rules of Order**
Article VII	**Quorum and Proxies**
Article VIII	**Removal From Office**
Article IX	**Vacancies**
Article X	**Rules**
Article XI	**Unit Rule**
Article XII	**Precinct Caucus Rules**
Article XIII	**Standing County Convention Rules**
Article XIV	**Republican of the Year**

Article I Qualifications for Participation in Party Actions

All qualified voters under the laws of the State of Georgia and are in accord with the principles of the Republican Party, believing its declaration of policy and are in sympathy with its aims and purposes may participate as members of the Georgia Republican Party in its Conventions or Precinct Caucuses in their respective jurisdictions. All chairmen and members of committees, delegates to conventions and voters in Precinct Caucuses, provided for in these Rules, shall be members of the Georgia Republican Party, as defined above, and must be qualified registered resident electors of the respective unit which they represent as chairmen, members, delegates, or voters in Precinct Caucuses and Conventions.

Article II County Party Membership

Section 1: Party Dues

Electors who seek membership in the Clayton County Republican Party must pay annual membership dues to the Clayton County Republican Party for each calendar year (January 1 to December 31 of the same year). Payment of membership dues does not constitute membership in the Clayton County Republican Committee.

A. Annual Dues are scaled by the number of electors joining the Clayton County Republican Party by voter registration address.
    1. One (1) elector shall pay an annual dues membership fee of $35.00.
    2. Two (2) electors registered to vote at the same address shall pay a combined annual dues membership fee of $60.00.
    3. Three (3) electors registered to vote at the same address shall pay a combined annual dues membership fee of $80.00.
    4. Four (4) or more electors registered to vote at the same address shall pay a combined annual dues membership fee of $100.00.

Section 2: Residency Requirements

All Committee Members and Officers must be residents of and have domicile in the respective Precinct or District of which they are elected to represent. Vacancies created by this section shall be filled in accordance with Article IX, Section 1.

A. It is incumbent upon each Officer and member of the County Committee to ensure that their current resident address is on record with the Secretary.
B. Any County Committee member or officer who no longer meets the residency requirements by removing their domicile from within appropriate boundaries will be considered having abandoned their position or resigned effective immediately upon change in resident status. Immediately upon becoming aware of any potential County Committee member abandonment through change of domicile, the County Chairman shall direct the Secretary to mail a letter stating an “appearance of vacancy.” Correspondence returned by postal authorities marked “Undeliverable-Moved” shall suffice as evidence that the party(ies) addressed have relocated.

Article III Permanent Committees

Section 1: County Committee

A. The County Committee, by virtue of the rules of the Georgia Republican Party, shall be known as the Clayton County Republican Committee. The County Committee exercises county-wide jurisdiction and control over party affairs, as defined by and required under O.C.G.A. § 21-2-111, which powers may in part be delegated as provided in these rules to a subcommittee of the County Committee called the “County Executive Committee.”

1. The County Committee shall be responsible to accomplish the following:
    a. Call (at least 21 days prior to) and make arrangements for Precinct Caucuses by Precinct or County District.
    b. Call (at least 21 days prior to) and make arrangements for the County Convention.
    c. Approve the temporary Convention Committees and their chairmen at least 21 days before the Convention.
    d. Fix the basis of Representation by delegates to the County Convention consistent with the State Rules.
    e. Determine the time and place for the Convention.
    f. Adopt an annual budget and provide for the lawful collection of revenues, if any.
    g. Provide for the nomination of candidates for County Public Office and for the General Assembly of the State of Georgia and the Rules of the Georgia Republican Party.
    h. Decide all controversies and contests arising within its jurisdiction, with right of appeal to either the 13th District Committee (the committee of majority) within 30 days after the decision from the petition signed by at least 5 qualified Republican voters of the political unit affected.
    i. Be sole source of establishing policy for the County Republican Party.
    j. Have the power to elect a member of any Precinct Committee to serve in any case where said member was not, for any reason, properly elected and certified.
2. The County Committee shall elect a General Counsel who shall be a licensed attorney, a member of the Georgia Bar, and shall advise the County Committee as requested on legal matters. The General Counsel shall not have a vote on any committee unless another position is held which entitles them to vote.

B. Paid members of the Clayton County Republican Party seeking new voting membership on the Clayton County Republican Committee must attend three (3) regular or duly called County Committee Meetings during the calendar year in which they seek Committee Membership, and be an elected Precinct Officer.
    1. Active County Committee Members are eligible to renew their County Committee Membership by paying annual Party dues each year.
    2. County Committee Members who have not attended a minimum of one (1) regular or duly called County Committee Meeting within one (1) calendar year shall be considered “lapsed” Committee Members, and shall be ineligible to vote at County Committee Meetings. Lapsed County Committee Membership may be renewed by any Precinct Officer after attending one (1) regular or duly called County Committee Meeting and upon payment of annual dues.
    3. Ex-officio honorary members without voting rights:
        a. All Republican State, County, and City elected office holders residing in Clayton County, including those elected as Republicans and Republican Party members elected in nonpartisan municipal and judicial elections.
        b. All residents of Clayton County duly elected to serve on the District and/or Executive Committees of the 13th or 5th Congressional District Republican Parties.
        c. All residents of Clayton County duly elected to Georgia Republican Party (State or Executive) Committees.

C. Unless Precinct Officers have been elected at Precinct Caucuses, the County Committee shall have the power to organize a precinct and elect such Precinct Officers as the business of the Party may require, in accordance with Article IX, Section 1.

D. All meetings of the County Committee will be conducted in buildings compliant with the Americans with Disabilities Act (ADAA), or via publicly accessible video-conferencing software.

Section 2: County Executive Committee

A. The County Executive Committee shall have the duty, responsibility, power and authority to conduct the affairs of the Clayton County Republican Committee between the meetings of the Committee. No Clayton County resident elector shall be eligible to hold an Executive Committee position without first having been a paid, voting County Committee member.
    1. Each member of the Executive Committee shall take the following Oath of Office: "I, _____, do solemnly swear (or affirm) that I will uphold the Rules of the Clayton County Republican Party, support and defend the platform thereof; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God."
    2. In the event that any County Committee member believes the Oath has been violated, any County Committee member may refer to Article VIII, Section 1 to bring allegations before the Executive Committee. The Executive Committee shall have the power to elevate or dismiss allegations as directed in Article VIII, Section 1.

B. The County Executive Committee shall consist of the members duly elected to the following positions of the Clayton County Republican Party. If possible, both Vice Chairs elected should not be a resident of the same US Congressional district.
    1. Chairman
       The County Chairman shall be the Chief Executive Officer of the County Committee. As such, the County Chairman shall:
        a. Preside at all meetings of the County Committee
        b. Appoint a Temporary Chairman to serve as the presiding officer for the Precinct Caucuses
        c. Preside as the Temporary Chairman of the County Convention until a Convention Chairman is elected.
        d. Appoint interim County Convention Committees and their respective chairpersons, subject to the approval of the County Committee.
        e. Provide responsible leadership and guidance of the County Committee in its role of establishing and implementing policy for the County Party.
        f. Be the only official spokesperson for the "Good" of the Clayton County Republican Party.
        g. Appoint a Parliamentarian responsible for the interpretation of the Clayton County Republican Committee Rules including the use of Robert's Rules of Order. If no permanent Parliamentarian has been appointed, then one shall be appointed by the Chairman for each business meeting.
    2. First Vice Chairman
       The First Vice Chairman shall act for and as the County Chairman if the Chairman is absent or upon the death, resignation, or removal of the County Chairman until a successor is elected by the County Committee. Such election will be held at the next duly called meeting after the vacancy occurs. The First Vice Chairman shall:
        a. Assist the Chairman in solving Party problems
        b. Assist the Chairman in providing for County Committee meetings
        c. Shall represent Clayton County to their respective Congressional Districts' Republican Committee
    3. Second Vice Chairman

The Second Vice Chairman shall:

a. Assist the Chairman in providing for County Committee meetings
b. Shall represent Clayton County to their respective Congressional Districts' Republican Committee

4. Secretary

The County Secretary shall:

a. Be responsible for the Party's internal written communication as directed by the County Chairman
b. Maintain accurate domicile/residential records of all members of the County Committee
c. Ensure that a copy of these Rules and a copy of the Rules of the Georgia Republican Party are present at each legally constituted meeting of the County Committee
d. Shall act for and as the County Chairman if the Chairman and First Vice Chairman are absent, or upon the death, resignation or removal of the County Chairman and First Vice Chairman until a successor is elected by the County Committee. Such election shall be held at the next duly called meeting after such vacancies occur.

5. Assistant Secretary

The County Assistant Secretary shall:

a. Be responsible for the Secretary's duties in the absence of the Secretary, and
b. Assist with the Secretary's duties as directed by either the County Chairman and/or the County Secretary.

6. Treasurer

The County Treasurer shall:

a. Maintain the County Party treasury
b. Maintain the County Party bank account(s).
c. Advise the County Committee of the amount and status of funds
d. Present a complete and accurate Treasurer's Report at all Committee Meetings
e. Disburse funds as directed by the County Committee
f. Maintain Records of paid Party Membership Dues.

7. Immediate Past Chairman
   a. The Immediate Past Chairman shall serve in an advisory capacity to the County Chairman.
   b. The Immediate Past Chairman shall have the power to preside over County Committee Meetings, Caucuses, and County Conventions at the request of the County Chairman.
8. State Committee Member (Non-voting)
   a. Any State Committee Member residing in Clayton County shall be entitled to a non-voting position on the County Executive Committee.
   b. The State Committee Member shall maintain effective and accurate communication of State Party discussions and decisions to the Executive Committee.
9. Chairman Emeritus (Non-voting)
   a. At any duly called County Committee Meeting or County Convention, any former County Chairman may be elected, by simple majority, to hold the title of Chairman Emeritus given that he or she is not the Immediate Past Chairman, and that the recipient has served on the Executive Committee for no less than a total of 5 years.

b. The Chairman Emeritus shall be an indefinite title, unless resigned or revoked under Article VIII.
c. Any Chairman Emeritus shall have the power to preside over County Committee Meetings, Caucuses, and County Conventions at the request of the County Chairman.
d. There shall be no limit to the number of Chairmen Emeriti able to hold such title at any given time.

C. The Executive Committee meetings will be held quarterly at the call of the County Chairman or on the call of ⅓ of the members thereof. Meetings of the Executive Committee shall require a 48-hour electronic notice. The meeting time, location, purpose and signatures of those calling the meeting shall be included in the notice.
D. Written minutes of all business transacted at meetings shall be mailed, faxed or sent by written electronic communication to every member of the County Committee.
E. The Executive Committee will make the agenda for the County Committee meetings.

Article IV Subcommittees

Section 1: The County Committee shall appoint an Audit Committee, if deemed necessary.

Section 2: The County Committee shall appoint a Fundraising Committee tasked with proposing and planning applicable events to generate income and profit for the Party.

A. Obligation of funds in excess of $200 requires the approval of the Clayton County Republican Committee.
B. Social event spending is limited to 50% of the membership dues of the number of members attending the event, not to exceed $800.
C. Social event spending requires a ⅔ majority vote with a clear 10-day notice of the purpose of the event, a detailed budget, meeting agenda, and cost before the amount can be approved.

Section 3: The County Chairman shall appoint with County Committee approval, a Permanent Rules Committee. The Rules Committee shall be made up of at least 5 members, not to exceed 9 members, including 2 County Committee Members from each Congressional District and the Party Parliamentarian. The committee shall elect from among themselves a Committee Chair, a Committee Vice Chair and a Committee Secretary. The Party Parliamentarian may not hold any voting office in the Rules Committee.

Article V Meetings

Section 1:

A. Meetings of the County Committee can also be called County Business Meetings, and shall be held quarterly in January, April, July, and October, at 7:00pm on the fourth Thursday of each respective month at an approved public location, or at another regularly scheduled time and date with the approval of a quorum at a regular meeting.
    1. Locations for County Committee Meetings will be selected by the County Chairman (or by the discretion of the presiding officer in the Chairman's absence) and will be announced by individual letter, fax or other electronic communication (or phone call) from the County Chairman and postmarked or dated at least 5 days in advance of each scheduled meeting.
    2. Special County Committee Meetings may be held on the call of the County Chairman or on the call of ⅓ of the members thereof

a. Special meeting notifications shall be postmarked or dated at least 5 days in advance and must include in detail the purpose of said meeting.
b. When a Special Meeting is called by ⅓ of the County Committee, the meeting time, location, purpose and signatures of those calling the meeting shall be included in the notice postmarked or dated at least 5 days in advance of the Special Committee Meeting.

B. Meetings of the Clayton County Republican Party shall primarily be social or educational in nature, and will be held monthly at an approved public location, or at another scheduled time and date at the call of the County Chairman or ⅓ of the Executive Committee. Meetings of the Party shall be held at 7:00pm on the fourth Thursday of each month. Republican Party Meetings may coincide with Quarterly Meetings of the County Committee, or may be moved in accordance with Article V, Section 1.

Section 2: All meetings and events of the Clayton County Republican Party and its respective Committees shall be conducted in ADA compliant buildings, or via publicly accessible video-conferencing software.

Article VI Rules of Order

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the party in all cases to which they are applicable and in which they are not inconsistent with these bylaws, the Rules of the applicable District Party, the Rules of the Georgia Republican Party, and any special rules of order the party may adopt.

Article VII Quorum and Proxies

Section 1: A quorum of any County Committee meeting shall be twenty percent (20%) of its total possible voting members rounded up to the next whole number with a minimum of 3 voting members.

Section 2: Form of Proxy:
All Proxies shall be in writing, shall be signed by the maker and shall be substantially in the following form:

> Know all men by these presents, that I _____ of Clayton County do hereby constitute and appoint _____ my true and lawful attorney to vote at a meeting of the _____ to be held on the ____ day of _____, 20____, or at any adjourned meeting thereof, and for me in my name, place and stead to vote upon any question that properly may come before such meeting, with all the power that I should possess if personally present, hereby revoking all previous proxies.
> IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this _____ day of _____, 20____.
> Signed _____

Section 3: Members may be represented by proxies, subject to the following conditions:

A. Any member may direct his proxy only to another voting member
B. No proxy may be directed to or voted by the County Chairman
C. No member may hold more than 5 proxies.
D. No proxies may be directed to any member for a Precinct Caucus or to any delegate or alternate delegate to the County Convention or any subsequent convention.

Article VIII Removal From Office

Section 1: Any officer or member of the County Committee may be removed from office for cause by vote of ⅔ majority of a quorum present at a County Committee meeting called according to this section. "Cause" as used herein shall include continued failure to perform his/her duties or participate in the Affairs of the party; or any conduct detrimental to the best interests of the party; all as may be determined by the aforesaid vote of the County Committee. The Chairman shall immediately notify the member, in writing, of the County Committee action.

A. The concerns outlining the Cause for Removal shall be presented, in written or electronic form, to no less than three (3) members of the County Executive Committee. Upon receipt of the Letter of Cause, each Executive Committee member shall direct that letter to the rest of the Executive Committee within 48 hours.
B. The completion of the 48 hour period shall cause the Executive Committee to convene a meeting within 14 days to discuss the merit of the content of the letter. The Chairman shall set the time and location of the Executive Committee meeting unless the subject of removal implicates the Chairman, whereupon the 1st Vice Chairman will call the Executive Committee meeting and any further proceedings.
C. A simple majority of the Executive Committee, should they find the Letter of Cause to be of due concern, will call a special meeting of the County Committee to hear and vote upon a Motion of Removal.
    1. The Special Meeting shall take place no sooner than 32 days following the completion of the initial 48-hour period. There shall be an Advance Notice detailing the Cause for Removal sent to the member in question postmarked or, for electronic communication, dated during the initial 48-hour period to allow an opportunity to attend and be heard in person.
    2. The Call shall be issued at least 10 days in advance, providing that the Committee Member implicated in the Letter of Cause has been sent the Advance Notice setting for the grounds and allowing an opportunity to attend and be heard in person.

Section 2: Any officer or member of the County Committee who publicly endorses or supports a candidate opposing the Republican Party nominee in a special or general election shall be removed from the Committee and any other County Party office held.

A. Evidence of such public endorsement or support occurred shall be presented to the County Committee at any regular or duly called meeting by any member of the County Committee.
B. If it is determined by a ⅔ vote of a quorum of the County Committee that such a public endorsement for support occurred, then the member in question is automatically removed from any elected County party position(s) held and is not eligible to hold any office again unless properly elected at a future County Convention.

Section 3: Failure by any member of the Executive Committee to attend 3 consecutive regular or duly called meetings of the County Committee without proper submission of a proxy shall constitute evidence of unwillingness to serve on the Executive Committee. That Executive Committee Member may then be removed from any official capacity without further notice.

Section 4: Any officer or member may resign by submitting a notice of resignation in writing to any member of the Executive Committee. Such resignation is effective upon delivery and shall become irrevocable, unless rescinded within seven (7) days. After such resignation is tendered, that officer or member will not be eligible to hold party office again unless properly elected at a County Convention.

Article IX Vacancies

Section 1: In the event that any Precinct does not hold a Precinct Caucus or a County District had no convention delegates and therefore had no nominees for convention election it is thereby unorganized, void, and lacking representation on the County Committee. The County Committee shall have the power to elect a member from such Precinct or County District by majority vote of a quorum present at a regular or duly called meeting, provided that the meeting's notice is postmarked for or, for electronic communication, dated at least 10 days prior, shall set forth in detail the proposal to fill the vacancy and name the nominee(s). In the event that an unorganized Precinct can be organized, the County Chairman shall have the power to appoint a Temporary Precinct Chairman to expedite the organization of the Precinct until the County Committee can elect someone to fill that position.

Section 2: Upon the death, abandonment, resignation, or removal of any elected officer or County Committee member, or if they desire to fill an open position, the County Committee shall elect by simple majority, at a legally constituted meeting, the successor or new member who shall serve out the term in office and perform the duties.

A. Proper 10 days meeting notice is required and must include the nominee name(s) and proposed position.
B. If the vacancy involves an allocated position in an organized Precinct, the Precinct Members must provide a qualified nominee within 30 days of receipt of notice or the County Committee may fill the Vacancy.

Article X Rules

Section 1: Each voting member of the County Committee shall be supplied with access to a copy of these Rules to be read and understood by the member.

Section 2: These Rules may be modified by:

A. Any County Convention by a majority vote of a quorum present.
B. By a ⅔ vote of a quorum present at any meeting of the County Committee. Such meeting must be duly held after written notice postmarked, or for electronic communication, dated at least 5 days prior to the meeting to all members of the County Committee. Said notice shall include in detail any proposed amendments or changes.

Section 3: These Rules and any amendments shall become effective when adopted.

Section 4: At each County Convention, Rules shall be adopted for the Clayton County Republican Committee.

A. These Rules shall not be inconsistent with the Rules of the Georgia Republican Party.
B. In accordance with the Election Code of Georgia, a copy of current County Rules must be filed with the County Elections Superintendent, who has the responsibility to provide copies to the County Board of Elections, and with the 13th and 5th District Chairpersons.
C. A certified copy must be filed with the Secretary of the GAGOP State Committee.
D. Any amendments to such rules shall be similarly distributed and filed.
E. All such distribution and filing shall be within 30 days of the adoption of the Rules or Amendments as the case may be.

Section 5: These Rules are subject to and subordinate to the Laws of the State of Georgia and the Rules of the Georgia Republican Party. Any part of these Rules found to be in conflict with said laws or State Party Rules shall be deemed invalid. If any part of these Rules is found to be in conflict, such conflict will not affect the validity of the remainder of these Rules.

Article XI Unit Rule

A Precinct, County, District, or State Convention or any Delegate elected by it may impose No Unit Rule.

Article XII Precinct Caucus Rules

Section 1: Precinct Caucus locations shall cause each Republican Precinct to meet at the same location.

Section 2: Each Precinct shall be provided with access to a copy of these Rules at the Caucus which shall be kept and made available for copying by their newly elected Secretary.

Article XIII Standing County Convention Rules

Section 1: All Delegates shall be given a copy of the Proposed Convention Agenda upon registration.

Section 2: All County Convention action shall be decided by a majority vote of the Delegates present and voting.

Section 3: The nominations for Convention Chairman shall be open to the Delegates from the floor.

Section 4: County Party Rules shall be adopted at each Convention and shall be filed within 30 days as provided in Article X, Section 4.

Section 5: Any Delegate of the Convention may offer Rules changes and amendments from the floor. However, any proposed changes or amendments shall be in writing and signed by the maker and second.

Section 6: Any Delegate shall have the right to speak in debate. A Delegate may not speak more than once on the same subject and may not speak longer than 2 minutes on that subject, unless the Convention grants permission by an "Unbeatable" motion.

Section 7: Any Delegate of the Convention may offer a resolution from the floor, however, the resolution shall be in writing and signed by the maker and second.

Section 8: Nomination of Party Officers

A. Elections for Officers shall be conducted in the same order as presented by the Nominating Committee Report.
B. Nominations from the floor shall be accepted for one Officer Position at a time. The nominations shall then be closed and the election held for that position, and so on, through the election of all Officers.
C. Nominees for Chairman or their designees shall be allowed 3 minutes to speak to the Convention and all other nominees shall be allowed a 1 minute speech.

Section 9: Selection of Convention Delegates and Alternates

Delegates and Alternates are apportioned to each County for Congressional District and State Conventions:

A. 13th Congressional District: County Convention Delegates who are residents of the 13th Congressional District shall caucus separately to nominate and approve a slate of 13th District Convention Delegates and Alternates as allocated by the State Party, subject to approval by a majority vote of the County Convention.
B. 5th Congressional District: County Convention Delegates who are residents of the 5th Congressional District shall caucus separately to nominate and approve a slate of 5th District Convention Delegates and Alternates as allocated by the State Party, subject to approval by a majority vote of the County Convention.
C. Upon presentation of the Nominating Committee Report, the County Convention floor shall be proclaimed open for nominations for the election of Delegates and Alternates to the Georgia Republican Party State Convention.
D. Nominations for Delegates and Alternates shall be made by slate; however, substitutions from the floor are allowed. Each substitution shall be voted upon separately as an individual position. The Convention Body will then vote on the final slate.

Article XIV Republican of the Year

At each County Convention, the County Chairman may present an award to the Outstanding Republican of the Year for distinguished service to the Republican Party.

A. Officially named the **"Doug Epps Memorial Award"** to honor Capt William Douglas Epps, a longtime Republican activist and founding Chairman of the Republican Party in Clayton County.
B. The selection of the Republican of the Year shall be made by the entire County Committee by secret ballot, and the results kept secret until the Presentation of the Award.
C. Nominations for this award should be made to the Committee no later than the February County Committee Meeting prior to the award being presented.
D. This award is to be presented at the County Convention in the years of County Conventions, or at the March meeting of the County Committee in Convention "Off" years.